

## REPUBLIC OF THE PHILIPPINES SECURITIES AND EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills City of Mandaluyong, Metro Manila

Company Reg. No. 13951

# OF AMENDED BY-LAWS

KNOW ALL PERSONS BY THESE PRESENTS:

THIS IS TO CERTIFY that the Amended By-Laws of

#### VALLEY GOLF & COUNTRY CLUB, INC.

copy annexed, adopted on August 21, 2010 by a majority vote of the Board of Directors and on September 26, 2010 by the vote of the stockholders owning or representing at least majority of the outstanding capital stock, and certified under oath by the Corporate Secretary and majority of the said Board was approved by the Commission on this date pursuant to the provisions of Section 48 of the Corporation Code of the Philippines Batas Pambansa Blg. 68, approved on May 1, 1980, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Mandaluyong City, Metro Manila, Philippines, this \_\_\_\_\_\_day of November, Twenty Ten.

BENITO A. CATARAN

Director -

Company Registration and Monitoring Department





### **COVER SHEET**

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## AMENDED BY-LAWS OF VALLEY GOLF & COUNTRY CLUB

#### ARTICLE I - OFFICE

The Principal office of the Club shall be located at Antipolo City, Rizal Philippines.

#### ARTICLE II - SEAL

The Board of Directors is authorized to design and to adopt a seal for the Club.

#### ARTICLE III - MEETING

- **Section 1.** Annual Meetings The annual meetings of stockholders shall be held at the Clubhouse on the Fourth Sunday of September of each year at 4:00 o'clock in the afternoon.
- **Section 2.** Special Meetings Special meetings of stockholders may be called at anytime by resolution of the Board of directors or by order of the President, or upon written request of ten percent (10%) of stockholders. No action will be taken at such special meeting except for the purpose(s) specified in the call.
- **Section 3.** Notice of Meetings Written notice of meetings for every regular or special meeting of stockholders shall be given to stockholders at least (10) days prior to the date of the meeting. Any failure or irregularity of notice of any meeting shall be deemed cured where the complaining stockholders appear at the meeting.
- **Section 4.** Quorum A quorum at any meeting shall consist of a majority of the stockholders, represented in person or by proxy, and a majority of such quorum shall decide any question that may come before the meeting, except in cases where a different number of votes is required by law.
- **Section 5.** Proxies Every stockholder is entitled to vote at any meeting of stockholders and may so vote by proxy, provided that the proxy shall have been appointed by the stockholder himself or by his duly authorized attorney-in-fact in an official numbered proxy form issued by the Club. No other proxy form shall be recognized by the Club.
- **Section 6.** Election of Directors The election of Directors shall be held at the annual meeting of stockholders and shall be conducted in the manner provided fro in the Corporation Law, and with such formalities as the officer presiding at the meeting shall then and there determine and provided.

The external auditor or auditors shall likewise be elected by the stockholders either in the annual stockholder's meeting or in a special stockholders' meeting called for the purpose.

**Section 7.** Order of Business – The order of the business of the annual meeting and, as far as possible, at all other meeting of stockholders, shall be as follows:

- a) Calling the roll.
- b) Secretary's proof of due notice of the meeting.
- c) Reading and disposal of the unapproved minutes.
- d) Report of officers, annual and otherwise.
- e) Unfinished business.
- f) New business.
- g) Election of Directors.
- h) Adjournment.

#### Section 8. Eligibility to vote and be voted

- <u>a)</u> Only stockholders in good standing shall have the right to vote and be voted upon at any meeting of the stockholders.
- b) Qualifications of Nominees for the Election of Directors:
  - i. Has one (1) share recorded in his/her name for at least three (3) years at the time of nomination and shall continue to own a share during his/her term of office. If the nominee has been a member of a standing committee for at least one (1) year, or a playing guest or corporate representative for at least two (2) years, the three-year requirement will be reduced to one (1) year;
  - ii. Is an active proprietary member who has not assigned the playing right of his/her share of stock upon his/her nomination, has committed in writing not to assign said playing right during his/her incumbency if elected, and is in good standing, with no delinquent account/s:
  - iii. Shall have sufficient time and willing to share his/her professional and executive expertise; and,
  - iv. Has no official record of grave and serious misconduct that merited Club membership suspension and has not been convicted in any criminal case. (As amended by the stockholders on September 26, 2010 and by the Board of Directors on August 21, 2010).

**Section 9.** Stockholder's Consent – The consent of 2/3 of the outstanding capital stock shall be required in the following instances:

- a) A substantial change in the present layout in the 36 holes golf course.
- b) Any expenditure of the funds of the Club for alteration covered by the preceding paragraph.
- c) Any capital expenditure for new projects other than any those approved at previous stockholders' meeting which requires special assessment against the stockholders, or an increase in the number of authorized shares of Club.

For the purpose of this section, the consent of stockholders may be obtained by referendum.

**Section 10.** Committee on Election – Members of the Committee on Election shall be appointed by the Board of Directors, composed of three (3) proprietary members in good standing. Such proprietary members shall be of unquestionable integrity and occupy the highest esteem of his peers. For purposes of the Comelec, a playing representative of a corporate proprietary member may be appointed as member of the Comelec provided that said designated playing representative shall be the incumbent President or Chairman of the Corporation **and** should own equity in the said Corporation and subject to such other requirements and/or limitations that the Board may impose."

The Club General Manager, Comptroller and Internal Auditor shall form part of the Comelec Secretariat.

#### ARTICLE IV - DIRECTORS

**Section 1.** Board of Directors – The business and property of the Club shall be managed by a Board of nine (9) Directors. At the next annual stockholders' meeting, nine (9) Directors shall be elected, the first three (3) Directors receiving the highest number of votes shall serve for a term of three (3) years; the three (3) other Directors receiving the next highest number of votes shall serve for a term of two (2) years; and the remaining three (3) Directors shall serve for a term of one (1) year. Every year thereafter, at the annual stockholders' meeting, there shall be three (3) elected Directors who shall serve for a term of three (3) years. No Directors can serve consecutively for more than three (3) years.

No more than sixty (60) days prior to the annual meeting of stockholders, the President with the approval of the Board of Directors, shall appoint a nominating Committee of five (5) stockholders, three (3) of whom are not Directors. The said nominating committee shall prepare, sign and post at least fifteen (15) days before the annual meeting, a list of not less than four (4) nor more than six (6) candidates for the Board of Directors for the ensuing year. Any five (5) stockholders may nominate additional candidates for the Board by posting a signed list not later than ten (10) days before the Annual Meeting.

The nominating Committee shall evaluate all candidates to ensure compliance with the required qualifications. A list of the qualified candidates nominated shall be included in the notice of the annual meeting that is sent out to each stockholder. (As amended by the stockholders on September 26, 2010 and by the Board of Directors on August 21, 2010)

**Section 2.** Directors to act as of Board – The Board of Directors shall act only as a board and no power is vested in the individual director as such. A majority of the Board shall constitute a quorum for the transaction of business, except for the filing of vacancies in the Board, in which case majority of the remaining Directors shall constitute a quorum. Directors shall receive no salaries or fees as such.

**Section 3.** Board Meeting – The regular meeting of the Board of Directors shall be held once a month at such time and place as shall be determined by the Board. Special meetings of the Board may be called by the President, or upon written petition of three (3) members. Notice of Board Meetings shall be served on each director at least three (3) days before the meeting, unless notice is waived by all the Directors present.

**Section 4.** Order of Business – The order of business at any regular or special meeting of the Board of Directors shall be:

- a) Calling the roll.
- b) Secretary's proof of due notice of the meeting.
- c) Reading and disposal of unapproved minutes in the case of regular meetings of the Board.
- d) Report of officers.
- e) Unfinished business.
- f) New business.
- g) Adjournment.

**Section 5.** A director must have at least one (1) share registered in his name during his term of office otherwise, he shall be automatically disqualified from the position. The stockholders holding 2/3 of the outstanding capital stock in the books of the corporation may remove a director who has absented himself for three (3) consecutive regular meetings of the Board unless such absences be executed by reason of sickness, physical disability or other justifiable reason(s) acceptable to the Board of Directors.

**Section 6.** The immediately preceding five (5) past President of the Club shall become ex-officio members of the Board without the right to vote.

#### ARTICLE V - OFFICERS

**Section 1.** Designation – Majority of all the Board of Directors at its first meeting shall elect as Executive Officers of the Club a President, Vice-President, a Treasurer, a Secretary and such other administrative officers as it may deem proper.

- **Section 2.** Qualification All Executive Officers of the Club must be incumbent directors, with the exception on the Secretary who must, however, be a resident and citizen of the Philippines.
- **Section 3.** Every executive officers shall be elected by the Board for a term of one (1) year, unless sooner removed by the Board of Directors, and all vacancies occurring among such officers however arising shall be filled by the Board
- **Section 4.** Compensation The compensation and working conditions of officers of the Club who are not directors shall be fixed by the Board, Directors acting as such, or as officers of the Club including members of standing or special committees, shall receive no salaries or fees, whatsoever for their services.
- **Section 5**. Duties and Responsibilities The duties and responsibilities of the different officers of the Club are as follows:
- a) The President The President shall preside at all meetings and shall sign the membership certificate of the Club. He shall be the chief executive officer of the Club and have general supervision of the business affairs and property of the Club and over its several agents and employees, with authority to hire said employee, and dispenses with their services subject to confirmation by the Board of Directors. He shall sign contracts on behalf of the Club and shall see that all orders and resolutions of the Board are carried into effect. In addition to the above duties expressly vested in him by these By-Laws, he shall do and perform such acts and duties as from the time to time may be assigned to him by the Board of Directors.
- b) The Vice-President In the absence or disability of the President, the Vice-President shall exercise all the powers and discharge all the duties of the President. The Vice-President shall, in addition, have such powers and duties as may, from time to time be conferred on him by the Board.
- c) The Treasurer The Treasurer, except as otherwise provided by the Board of Directors, shall have the custody of all moneys, securities and values of the Club that come into his possession, and shall keep regular books of accounts. He shall deposit said moneys, securities and values in such banking institutions as may be designated, from time to time by the Board of Directors, subject to withdrawal therefrom on the signature of such officers of the Club as the Board may, by resolution, designate. He shall perform all other duties incident to his office and all that are properly required on him by the Board of Directors. He shall furnish a bond conditioned upon the faithful performance of his duties, if and when required so to do by the Board of Directors; the amount of said bond to be determined and fixed by the said Board
- d) The Secretary The Secretary shall issue notices of all meetings, shall keep their minutes, shall have charge of the seal and corporate books;

shall countersign the certificate of stock and sign such other instruments as required such signature, and shall make such reports and perform such other duties as are incident to his office or are properly required of him by the Board of Directors

#### ARTICLE VI - COMMITTEES

**Section 1.** Standing Committee – The President with the approval of the Board of Directors, shall appoint the chairman and members (**who must all be non-delinquent members**) of the different standing committees of the Club and prescribed their respective duties and responsibilities, as well as, create new committees as may be necessary for the different handling of club affairs. The standing committees are as follows:

- a) House
   b) Grounds
   c) Sports and Games
   e) Finance
   f) Administration
   g) Engineering
- d) Membership

**Section 2.** Trust Fund Committee – The Trust Fund Committee, consisting of five (5) members, created pursuant to the resolutions passed by the stockholders last September 12, 1982, and empowered only to invest the "THE VALLEY GOLF TRUST FUND" in accordance with law shall meet at least once a year or anytime upon request of the Board of Directors. Three (3) members shall constitute a quorum and the unanimous consent of three (3) members shall be necessary to constitute a decision of the Committees. Any vacancy in the Committee for any reason whatsoever shall be filed by the Board of Directors.

The Board of Directors shall also determine the amount of the fund to be administered by the Trust Committee which shall not be less than the original amount of P3.5 Million.

#### ARTICLE VII - MEMBERSHIP

**Section 1.** Classification – Membership in the Club shall be classified into (a) Proprietary (b) Playing Guest (c) Honorary and (d) Social.

- a) A Proprietary Member is any person who is the registered stockholder of at least one (1) share of stock of the Club whose membership had been previously approved as hereinafter provided. In case the proprietary member is a juridical person it shall be entitled to designate its representative who shall exercise all the rights and privileges of membership including the right to vote.
- b) An Honorary Member is any person who has been conferred playing rights by the Board of Directors under terms and conditions specified for such membership.

- c) A playing Guest is any person who is the assignee of the playing rights of a share of stock registered in the name of another person.
- d) A Social Member is a natural person who has been granted the privilege of using the facilities of the Club, except the golf course.
- **Section 2.** Membership in the Club shall be subject for approval by the Board of Directors upon the favorable recommendation of the Membership Committee. All members shall pay the stipulated monthly dues and other assessments of the Club.
- **Section 3.** A stockholder, whether a member or not shall nevertheless be obligated to pay the regular monthly dues and special assessments effective from the date of issuance of their respective certificate of stock.
- **Section 4.** Stockholders who subscribed to the additional increase in capital stock of P8.1 Million last August 1981 shall be excluded from paying the regular monthly dues and special assessments corresponding to such additional shares until they decide to sell the same, or to assign the playing rights corresponding thereto.

#### ARTICLE VIII - CLUB ACCOUNTS

- **Section 1.** Lien The Club has the first lien on the share of the stockholder who has, in his/her/its name, or in the name of an assignee, outstanding accounts and liabilities in favor of the Club to secure the payment thereof
- **Section 2.** No sale, or transfer of a share of stock, shall be registered in the books of the Club until and unless the lien established under Section 1 and the requirements of Article VII, Section 2, shall have been first fully satisfied.
- **Section 3.** The account of any member shall be presented to such member every month. If any statement of accounts remained unpaid for a period of forty-five (45) days after cut-off date, said member may be posted as delinquent. No delinquent member shall be entitled to *enjoy the privileges* of such membership for the duration of the delinquency. After the member shall have been posted as delinquent, the Board may order his/her/its share sold to satisfy the claims of the Club; pursuant to such rules and procedures which the Board of Directors may promulgate to govern the conduct of sale/auction of shares of delinquent members; after which the member *loses his/her/its* rights and privileges permanently. No Member can be indebted to the Club at any time any amount in excess of the credit limit set by the Board of Directors from time to time. The unpaid account referred to here includes non-payment of dues, charges and other assessments and non-payment for subscriptions.

#### ARTICLE IX - FISCAL YEAR

The Fiscal Year of the Club shall commence on the first day of July of each year and shall close on the 30<sup>th</sup> day of June of the following year.

#### ARTICLE X - AMENDMENT

**Section 1.** These By-Laws may be altered, amended or repealed at any meeting of stockholders by a majority of the subscribed capital stock. The Board of Directors, by resolution, may likewise amend these By-Laws, as however, shall be circularized to all stockholders.

#### ARTICLE XI - TRANSITORY PROVISIONS

These By-Laws shall be deemed to be complete and shall repeal the By-Laws, including amendments adopted prior to this date.

Adopted June 6, 1958, at Manila, Philippines.

(Sgd.)	Francisco R. Aguinaldo	(Sgd.)	Tomas B. Aguirre
(Sgd.)	Arturo A. Alafriz	(Sgd.)	J. Antonio Araneta
(Sgd.)	Luis Ma. Araneta	(Sgd.)	Chest Babst
(Sgd.)	Charles T. Blacoff	(Sgd.)	Manuel Barredo
(Sgd.)	Constantino Bautista	(Sgd.)	Henry Belden
(Sgd.)	Henry E. Bennett	(Sgd.)	Enrique Brias
(Sgd.)	Jaime Brias	(Sgd.)	Francisco Cacho
(Sgd.)	Jose A. Cacho	(Sgd.)	Antonio Roxas Chua
(Sgd.)	Pedro Cojuangco	(Sgd.)	Ricardo Consunji
(Sgd.)	Jose Ma. Cortes	(Sgd.)	Felix Cortes
(Sgd.)	Bienvenido Cruz	(Sgd.)	Benito Cu Unjieng
(Sgd.)	Alfonso R. de Damperre	(Sgd.)	Pompeyo Diaz
(Sgd.)	Jose Feria	(Sgd.)	Jose Fernandez
(Sgd.)	Robert Fieder	(Sgd.)	Isauro Cabaldon
(Sgd.)	Regino D. Gamboa	(Sgd.)	Antonio Gonzales
(Sgd.)	Rafael Gonzales	(Sgd.)	Oscar E. Guerrero
(Sgd.)	F.R. Halling	(Sgd.)	Frank Huang
(Sgd.)	B.R. Jalbuena	(Sgd.)	Ernest Kahn
(Sgd.)	Jose Klar	(Sgd.)	Andres Liboro
(Sgd.)	P.L. Lim	(Sgd.)	Peter Lim
(Sgd.)	Jose Locsin	(Sgd.)	Manuel Lopa
(Sgd.)	Honrado G. Lopez	(Sgd.)	G.H. Lovell
(Sgd.)	Alfredo Luz	(Sgd.)	Antonio P. Madrigal
(Sgd.)	Jose P. Madrigal	(Sgd.)	Constantino P. Manahar
(Sgd.)	Raul Manglapus	(Sgd.)	Ricardo S. Manotoc
(Sgd.)	Faustino Matilla	(Sgd.)	Antonio Miranda
(Sgd.)	Sergio Montinola, Sr	(Sgd.)	Aurelio Montinola, Jr.
(Sgd.)	Sergio Montinola	(Sgd.)	Karl Nathan
(Sgd.)	J.E. Norton	(Sgd.)	Sebastian Oliveros
(Sgd.)	Eduardo Ortigas	(Sgd.)	Franciso Ortigas
(Sgd.)	Rafael Ortigas	(Sgd.)	Miguel Perez
(Sgd.)	Evaristo Picazo	(Sgd.)	Santiago Pirconell
(Sgd.)	J.B. Preysler	(Sgd.)	Carlos Quirino
(Sgd.)	Alfonso Recto	(Sgd.)	Narciso Reyes, Jr.
(Sgd.)	Victor Reyes	(Sgd.)	Fernando S. Roco

1883 - 1885 1885 - 1885	<u>(</u>	(
	(Sgd.) Antonio Roxas (Sgd.) Ernesto D. Rufino (Sgd.) Andres Soriano (Sgd.) Jose Maria Soriano (Sgd.) Celso A. Tuason (Sgd.) James Uy (Sgd.) Alfredo Velayo (Sgd.) Alfredo Villa Abrille (Sgd.) Gerald Wilkinson (Sgd.) Felipe Ysmael (Sgd.) Walter Euyang (Sgd.) Yu Khe Tai (Sgd.) Jesus S. Yujuico	(Sgd.) Eduardo Roxas (Sgd.) Luis S. Santayana (Sgd.) Andres Soriano, Jr. (Sgd.) Washington Sycip (Sgd.) Juan E. Tuason (Sgd.) Miguel R. Unson (Sgd.) Jaime Velasquez (Sgd.) Alfred C. Vellcuth (Sgd.) Fernando Villareal, Sr. (Sgd.) Claude M. Wilson, Jr. (Sgd.) Yu Khe Siong (Sgd.) Alejandro S. Yujuico (Sgd.) Cesar de Zulueta

#### DIRECTORS' CERTIFICATE

We, the undersigned representing the majority members of the Board of Directors and the Corporate Secretary of VALLEY GOLF & COUNTRY LUB, INC. do hereby certify that the attached By-Laws of said corporation was amended by the vote of the stockholders representing at least a majority of the outstanding capital stock at a meeting held on September 26, 2010, at the principal office of the corporation.

The amendment was likewise approved by majority of the directors at a meeting held at the principal office of the corporation, on August 21, 2010.

The amended provisions of the attached Amended By-laws refer to Article III, Section 8 and Article IV of the By-Laws, to wit:

#### Article III, Section 8. Eligibility to vote and be voted -

- a) Only stockholders in good standing shall have the right to vote and be voted upon at any meeting of the stockholders.
- b) Qualifications of Nominees for the Election of Directors:
  - i. Has one (1) share recorded in his/her name for at least three (3) years at the time of nomination and shall continue to own a share during his/her term of office. If the nominee has been a member of a standing committee for at least one (1) year, or a playing guest or corporate representative for at least two (2) years, the three-year requirement will be reduced to one (1) year;
  - ii. Is an active proprietary member who has not assigned the playing right of his/her share of stock upon his/her nomination, has committed in writing not to assign said playing right during his/her incumbency if elected, and is in good standing, with no delinquent account/s;
  - iii. Shall have sufficient time and willing to share his/her professional and executive expertise; and,
  - iv. Has no official record of grave and serious misconduct that merited Club membership suspension and has not been convicted in any criminal case. (As amended by the stockholders on September 26, 2010 and by the Board of Directors on August 21, 2010).

#### Article IV - Directors

Section 1. Board of Directors – The business and property of the Club shall be managed by a Board of nine (9) Directors. At the next annual stockholders' meeting, nine (9) Directors shall be elected, the first three (3) Directors receiving the highest number of votes shall serve for a term of three (3) years; the three (3) other Directors receiving the next highest number of votes shall serve for a term of two (2) years; and the remaining three (3) Directors shall serve for a term of one (1) year. Every year thereafter, at the annual stockholders' meeting, there shall be three (3) elected Directors who shall serve for a term of three (3) years. No Directors can serve consecutively for more than three (3) years.

No more than sixty (60) days prior to the annual meeting of stockholders, the President with the approval of the Board of Directors, shall appoint a nominating Committee of five (5) stockholders, three (3) of whom are not Directors. The said nominating Committee shall prepare, sign and post at least fifteen (15) days before the annual meeting, a list of not less than four (4) nor more than six (6) candidates for the Board of Directors for the ensuing year. Any five (5) stockholders may nominate additional candidates for the Board by posting a signed list not later than ten (10) days before the Annual Meeting. The nominating Committee shall evaluate all candidates to ensure compliance with the required qualifications. A list of the qualified candidates nominated shall be included in the notice of the annual meeting that is sent out to each stockholder. (As amended by the stockholders on September 26, 2010 and by the Board of Directors on August 21, 2010)

IN WITNESS WHEREOF, we hereby set our hands this \_\_\_\_day or \_\_\_\_\_\_\_\_, Philippines.

BERNARDO P. CRUZ President/Director

TIN: 128-282-687

**ROBERTO ROXAS** 

Vice President/Director TIN No. 106-207-376

E RAMIRO R. REGALADO

Treasurer/Director TIN: 103-950-996

JOSE FERLU SUDARIO

Director TIN: 125-972-748 Asst. Treasurer/Director TIN: 146-293-095

GEN. ROMEO T. RICARDO

MANUEL P. QUIOGYE

Director TIN: 115-945-032 Director TIN: 113-024-410

ALFREDO A. FICUERAS
Director

TIN: 106-169-744

√ISAURO SAN PEDRO, JR.

Director TIN: 115-968-382

Certified Correct by:

PEDRO H. MANIEGO, JR

Corporate Secretary TIN: 130-488-850

SUBSCRIBED AND SWORN to before me this day of 2010, at Makati all , by the above-named persons who exhibited to me their Competent Identification.

Doc. No. 96; Page No. 21; Book No. 11; Series of 2010.

TEOFILO C. ASEVO II
Notary Public for Makati Cty
Until December 31, 2010
FIR No. 5447349 01/06/09; Rizal
SP No. 765880, 01/06/09; Makati City
Red No. 56031



#### **OFFICIAL RECEIPT**

## Republic of the Philippink DEPARTMENT OF FINANCE SECURITIES & EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills City of Mandaluyong, 1554



Accountable Form No. 51 Revised 2006		ORIGINAL							
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PAYOR VALLEY GOLF & COUR	NTRY GI	UBING.							
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FIVE HUNDRED TEN PESOS AND 0/100									
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Money Order Number		Rene	TING OFFICER						
Date of Treasury Warrant, Check, Money Order		O.R. No.	0489414						

NOTE: Write the number and date of this receipt on the back of treasury warrant, check or money order received.